

## **Interview Tips**

It is important you know the location to the client's office prior to attending interview, make sure you arrive 10 - 15 minutes before the interview starts. Make sure you are not late.

This will give you time to relax before the interview starts.



Read through the job description and if you have any questions please contact your recruitment consultant.



Check out the client website to gain an understanding of the company and the background of the company. Knowledge of the company always goes down well at the interview. For example, type of industry, products and services they offer, number of staff and where the company operates from (UK / Overseas).

Dress to Impress, you may only have the one opportunity to impress therefore we always suggest a smart professional image.

Print off a couple of copies of your CV to take along with you. Reference letters / certificates and any supporting documents that you may feel back up your application may also be helpful.

## **Enthusiasm Goes a Long Way**

During the interview it's good to keep the conversation flowing. A few comments below may help you during the interview.

- Are there training opportunities within the company?
- What are the core duties, what is expected of me?
- Prior to the interview think of questions you might be asked during the interview.
- What do you consider your greatest weakness is and how will you overcome this?
- Why would you be the best candidate for this position?
- Where do you see yourself in 5 years?
- Try and tailor your questions and answers to relate to the position and the company